



**STL, Ltd.**  
950 Richards Blvd.  
Sacramento, CA 95811  
(916) 447-5000  
FAX (916) 447-1133  
expo@stlltd.com

STL, Ltd. is pleased to serve as the official service contractor for the

**SACRAMENTO BOAT SHOW & OFF ROAD EXPOSITION**  
**March 8 – 11, 2018 at Cal Expo**

**DEALER “BULK” SPACES ARE PROVIDED WITH THE FOLLOWING**

- One 2-sided hanging sign with dealer name prominently displayed
- Each space is fully carpeted, including aisles
- One 1000w/120v duplex electrical outlet per numbered exhibit space

**DISPLAY BOOTHS ARE PROVIDED WITH THE FOLLOWING**

- 8’ high backwall and 3’ high side draping
- ID sign including name and booth number
- Each space is fully carpeted, including aisles
- One 500 watt/120 volt duplex electrical outlet

**ELECTRICAL SERVICE**

- Each booth is provided with limited electrical service as part of your contracted space. This power is adequate for items such as calculators, video monitors, illuminated signs, and low wattage spotlighting.
- *Please research you power requirements for lights and other items and be sure to order additional electrical service as required.*
- We are pleased to offer a selection of special overhead lighting packages this year, please refer to the Lighting Order Form included in this kit.
- Orders received, with payment; by February 22 qualify for the discounted rates on additional electrical service and overhead lighting.

**MATERIAL HANDLING AND BANNER HANGING**

- STL, Ltd. can receive your shipment at either our advance warehouse or directly at Cal Expo during exhibitor move in. Please call an Exhibitor Services Representative at our office for more information on this service.
- Hourly forklift service is also available to unload your product or demonstration materials from your company or personal vehicle. Refer to the Forklift Service Order Form in this kit for more information.
- STL, Ltd. will provide a personnel lift, with a two man crew, to install exhibitor banners overhead. A one hour minimum applies to all installation orders, however removal charges will be waived on all orders that require less than one hour to install.

**PAYMENT**

- Payment in full must be submitted with all orders. Emailed or faxed orders must be accompanied by the completed credit card charge authorization form.
- **Any orders received, with payment, by February 22, are entitled to the discount prices on booth furnishings, additional electrical service, and overhead lighting.**

*Please contact an Exhibitor Services Representative at our office if you have any questions. We are dedicated to assisting you in creating a successful show experience.*

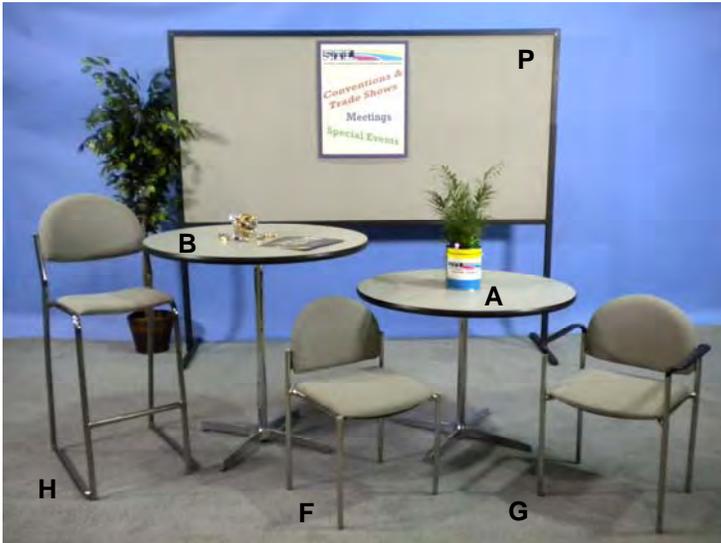




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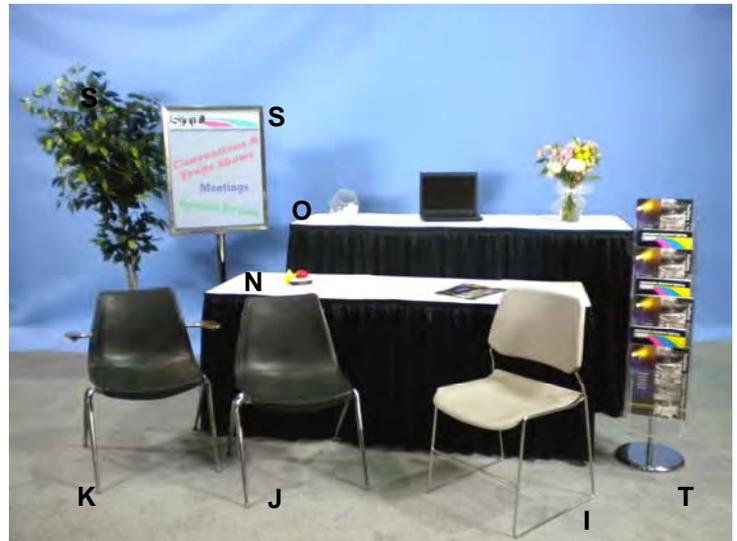
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- A** 40" diameter x 30" high starbase table
- B** 40" diameter x 40" high starbase table
- F** Upholstered side chair
- G** Upholstered arm chair
- H** Upholstered counter stool
- P** 4'x8' bulletin board

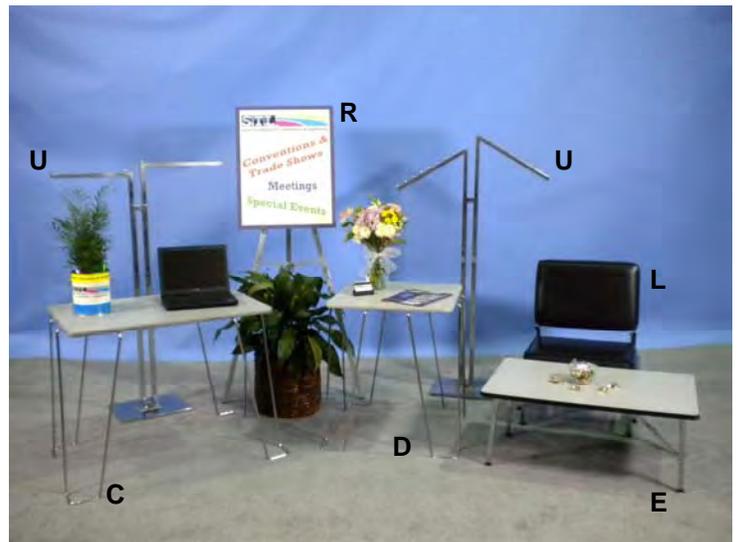
- I** Grey contour chair
- J** Black plastic side chair
- K** Black plastic arm chair
- N** Skirted display table
- O** Skirted display counter
- S** 22"x28" vertical sign stand
- T** Literature rack (7 slots)



- M** Padded counter stool
- Q** 30" dia. x 40" high cocktail round w/ linen
- V** 30" dia. x 30" high wood bistro table
- W** Black bistro chair



- C** 24"x36"x30" side table
- D** 24"x24"x30" side table
- E** 24"x36"x17" cocktail table
- L** Black padded lounge chair
- R** Easel
- U** Bag holder/Coat tree





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# Furniture Order Form

# 9cX

Qty	Description	Discount Price	Regular Price	Amount	Qty	Description	Discount Price	Regular Price	Amount
<b>SKIRTED DISPLAY TABLES 24" WIDE X 30" HIGH</b>					<b>GREY/CHROME EXECUTIVE FURNISHINGS</b>				
If no color is selected, we will match the show colors					40" dia. x 30" high starbase table (A) 150.00 190.00				
Select Color: <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Gold <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Burgundy <input type="checkbox"/> Teal <input type="checkbox"/> Silver <input type="checkbox"/> Green					40" dia. X 40" high starbase table (B) 180.00 225.00				
4' table, Skirted 4 sides (N) 75.00 95.00					24"x36"x30" side table (C) 60.00 70.00				
6' table, Skirted 3 sides 90.00 110.00					24"x24"x30" side table (D) 50.00 60.00				
8' table, Skirted 3 sides 110.00 130.00					24"x36"x17" cocktail table (E) 40.00 50.00				
4th side skirting ( <input type="checkbox"/> 6' or <input type="checkbox"/> 8') 30.00 40.00					Upholstered side chair (F) 65.00 80.00				
<b>SKIRTED DISPLAY COUNTERS 24" WIDE X 40" HIGH</b>					Upholstered arm chair (G) 75.00 85.00				
If no color is selected, we will match the show colors					Upholstered counter stool (H) 75.00 90.00				
Select Color: <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Gold <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Burgundy <input type="checkbox"/> Teal <input type="checkbox"/> Silver <input type="checkbox"/> Green					<b>STANDARD CHAIRS AND STOOLS</b>				
4' counter, Skirted 4 sides (O) 85.00 105.00					Grey plastic contour chair (I) 40.00 50.00				
6' counter, Skirted 3 sides 100.00 120.00					Black plastic side chair (J) 35.00 45.00				
8' counter, Skirted 3 sides 120.00 140.00					Black padded lounge chair (L) 45.00 60.00				
4th side skirting ( <input type="checkbox"/> 6' or <input type="checkbox"/> 8') 35.00 45.00					Padded counter stool (M) 65.00 75.00				
<b>TABLETOP RISERS 12" WIDE X 12" HIGH</b>					<b>ACCESSORIES</b>				
4' Riser, with white cover 30.00 40.00					30" dia. X 40" high cocktail round (Q) 120.00 155.00				
6' Riser, with white cover 40.00 50.00					Linen Color: <input type="checkbox"/> Black <input type="checkbox"/> White				
8' Riser, with white cover 45.00 55.00					30" dia. x 30" high bistro table (V) 155.00 185.00				
<b>SPECIAL DRAPING</b>					Black bistro chair (W) 110.00 130.00				
Select Color: <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Gold <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Burgundy <input type="checkbox"/> Teal <input type="checkbox"/> Silver <input type="checkbox"/> Green					Easel (R) 30.00 45.00				
8' high drapes (per linear foot), Installed 5.00/ft. 8.00/ft.					Chrome sign stand, 22"x28" vert. (S) 50.00 70.00				
3' high drapes (per linear foot), Installed 3.50/ft. 5.00/ft.					Literature rack (T) 85.00 100.00				
<b>DISPLAY PANELS</b>					Bag holder/Coat tree (U) 60.00 80.00				
4'x8' bulletin board (P) 80.00 110.00					Wastebasket 15.00 18.00				
Double faced, Velcro receptive, Grey					<b>PAYMENT POLICY</b>				
<input type="checkbox"/> Horizontal <input type="checkbox"/> Vertical					To obtain the discount price we must receive your order, with payment, no later than fourteen (14) days prior to the first show day.				
4'x8' pegboard 80.00 110.00									
Single faced, woodgrain					Qualified Discount Total _____  Regular Total _____				
<input type="checkbox"/> Horizontal <input type="checkbox"/> Vertical									
<b>MISCELLANEOUS SPECIAL REQUESTS</b>									
(Call for availability / rates)									

EXHIBITOR \_\_\_\_\_ SHOW \_\_\_\_\_ BOOTH# \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY, STATE & ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_  
 CONTACT NAME \_\_\_\_\_ ORDER DATE \_\_\_\_\_

**CANCELLATION CHARGE: Items ordered and delivered to booth but subsequently cancelled are subject to 100% of the above charges to cover labor involved.**



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**Sac Boat Indoor Electrical Order Form** YL

**120 VOLT ELECTRICAL OUTLETS**

Power Required	Qty	Discount Price	Regular Price	Amt
Duplex Outlet up to 500 watts or 5 amps		\$85.00	\$107.00	
Duplex Outlet up to 1000 watts or 10 amps		\$118.00	\$146.50	
Duplex Outlet up to 1500 watts or 15 amps		\$150.00	\$182.00	
Duplex Outlet up to 2000 watts or 20 amps		\$182.00	\$227.00	

**ELECTRICAL PLACEMENT**

**Island Booths:** Undraped island booths must submit a distribution diagram indicating outlet placement. If your distribution diagram is not received prior to show move-in STL will install one drop at our discretion. Relocation of service after initial installation will be subject to additional labor charges.

**Inline / Peninsula Booths:** Service is installed on the floor near the center backwall for all inline and peninsula booths.

If you require distribution somewhere other than the standard placement described above you must provide a distribution diagram with your order (additional labor charges apply).

**Special Distribution / Under Carpet Installation Required?**

YES  NO

**SUPPLEMENTAL LIGHTING**

Description	Qty	Discount Price	Regular Price	Amt
150 watt floodlight on stanchion*		\$50.50	\$67.50	
Double 150w floodlight on stanchion*		\$72.00	\$95.00	

*Refer to separate order for overhead lighting options.*

**MATERIALS**

Description	Qty	Discount Price	Regular Price	Amt
25' Edison extension cord		\$16.00	\$21.50	
Power strip		\$32.00	\$43.00	

\* In-line booths only

*The following service will require labor & materials for final connection to exhibitor's equipment.*

**208 VOLT POWER & MOTOR ELECTRICAL SERVICE**

Power Required	Qty	208v / 1Ø		208v / 3Ø		Amount
		Disc Price	Reg Price	Disc Price	Reg Price	
10 amps or ½ H.P.		<input type="checkbox"/> \$160.50	<input type="checkbox"/> \$192.50	<input type="checkbox"/> \$209.00	<input type="checkbox"/> \$250.50	
20 amps or 2 H.P.		<input type="checkbox"/> \$246.00	<input type="checkbox"/> \$295.50	<input type="checkbox"/> \$321.00	<input type="checkbox"/> \$385.00	
30 amps or 3 H.P.		<input type="checkbox"/> \$294.00	<input type="checkbox"/> \$353.00	<input type="checkbox"/> \$385.00	<input type="checkbox"/> \$462.00	
amps (see below)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Additional service and voltage options are available by quote.

**Double electric rates for outlets requiring 24-hour service.**

Exhibitors may not use outlets unless ordered or provided by show management as part of your booth package. Exhibitors found utilizing power without an order will be charged the regular rates based on the maximum wattage in use at the time of inventory. Sharing power or use of facility outlets is prohibited.

**ELECTRICAL LABOR RATES**

Standard / Ground Labor	Labor with Personnel Lift
\$70.00/hr. ST	\$185.00/hr. ST
\$105.00/hr. OT	\$277.50/hr. OT

Electrical Service	\$ _____
Standard Labor	\$ _____
Labor with Lift (where required)	\$ _____
Materials (if required)	\$ _____

**PAYMENT POLICY:** To obtain the discount price we must receive your order, with payment, by February 22.

**ORDER TOTAL** \$ \_\_\_\_\_

NOTE: ALL PRICES INCLUDE POWER USAGE AND SURCHARGE PAID TO THE FACILITIES

EXHIBITOR \_\_\_\_\_ SHOW Sac Boat BOOTH \_\_\_\_\_

PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

CONTACT NAME \_\_\_\_\_ ORDER DATE \_\_\_\_\_

**CANCELLATION CHARGE:** Items ordered and installed are subject to a 100% cancellation fee.

## **Electrical Conditions and Regulations**

- 1. Exhibitors may not use outlets unless ordered or provided by show management as part of your booth package. Exhibitors found utilizing power without an order will be charged the regular rates based on the maximum wattage in use at the time of inventory. Sharing power is prohibited,**
- 2. Building utility outlets are not part of booth space and are not to be used by the exhibitors unless specifically designated by STL, Ltd.**
- 3. Unauthorized use of power not paid for will result in shut-down of electrical service.**
- 4. The charge for 24 hour service is double the normal rate.**
- 5. The minimum outlet for dedicated electrical line for computers is 2000 watts or 20 amps.**
6. All exhibitors' equipment shall meet N.E.C. and be clearly labeled as to type of current, voltage, phase, cycle, horsepower, etc. We are not responsible for problems arising from unlabeled or mislabeled equipment, or the use of non-standard wiring practices on exhibitor's equipment.
7. All equipment, regardless of source of power, must comply with all federal, state, and city safety codes.
8. The use of open clip sockets, latex or lamp cord wire is prohibited.
9. Under no circumstances shall anyone other than the "house electrician" make special or direct wiring electrical connections.
10. All material and equipment furnished by STL, Ltd. for this service order shall remain the property of STL, Ltd. and shall be removed only by STL, Ltd. at the close of the show.
11. All exhibitors' cords must be of the 3 wire grounded type. All electrical service over 120 volts or 20 amps must have a disconnect switch furnished by the exhibitor or provided by STL. Local ordinances prohibit more than two (2) connections per disconnect.
12. Claims/complaints will not be considered unless filed by exhibitor prior to close of exposition.
13. STL, Ltd. is not responsible for voltage fluctuations or power failure because of temporary conditions.



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# Sac Boat Outdoor Electrical Order Form YL

## 120 VOLT ELECTRICAL OUTLETS

Power Required	Qty	Discount Price	Regular Price	Amt
Duplex Outlet up to 500 watts or 5 amps		\$85.00	\$107.00	
Duplex Outlet up to 1000 watts or 10 amps		\$118.00	\$146.50	
Duplex Outlet up to 1500 watts or 15 amps		\$150.00	\$182.00	
Duplex Outlet up to 2000 watts or 20 amps		\$182.00	\$227.00	

## LABOR

A labor charge will be assessed on all additional *outdoor electrical orders*, based on your location, with a one hour minimum charge. Some locations require additional labor and will be subject to additional charges.

## MATERIALS

Description	Qty	Discount Price	Regular Price	Amt
25' Edison extension cord		\$16.00	\$21.50	
Power strip		\$32.00	\$43.00	

## LABOR RATES

**\$70.00/hour ST**  
**\$105.00/hour OT**

*The following service will require labor & materials for final connection to exhibitor's equipment.*

## 208 VOLT POWER & MOTOR ELECTRICAL SERVICE

Power Required	Qty	208v / 1Ø		208v / 3Ø		Amount
		Disc Price	Reg Price	Disc Price	Reg Price	
10 amps or ½ H.P.		<input type="checkbox"/> \$160.50	<input type="checkbox"/> \$192.50	<input type="checkbox"/> \$209.00	<input type="checkbox"/> \$250.50	
20 amps or 2 H.P.		<input type="checkbox"/> \$246.00	<input type="checkbox"/> \$295.50	<input type="checkbox"/> \$321.00	<input type="checkbox"/> \$385.00	
30 amps or 3 H.P.		<input type="checkbox"/> \$294.00	<input type="checkbox"/> \$353.00	<input type="checkbox"/> \$385.00	<input type="checkbox"/> \$462.00	
amps (see below)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Additional service and voltage options are available by quote.

**Double electric rates for outlets requiring 24-hour service.**

Exhibitors may not use outlets unless ordered or provided by show management as part of your booth package. Exhibitors found utilizing power without an order will be charged the regular rates based on the maximum wattage in use at the time of inventory. Sharing power or use of facility outlets is prohibited.

### ELECTRICAL LABOR RATES

<b>Standard / Ground Labor</b>	<b>Labor with Personnel Lift</b>
\$70.00/hr. ST	\$185.00/hr. ST
\$105.00/hr. OT	\$277.50/hr. OT

<b>Electrical Service</b>	\$ _____
<b>Standard Labor</b>	\$ _____
<b>Labor with Lift (where required)</b>	\$ _____
<b>Materials (if required)</b>	\$ _____

**PAYMENT POLICY:** To obtain the discount price we must receive your order, with payment, by February 22.

**ORDER TOTAL \$ \_\_\_\_\_**

NOTE: ALL PRICES INCLUDE POWER USAGE AND SURCHARGE PAID TO THE FACILITIES

EXHIBITOR \_\_\_\_\_ SHOW Sac Boat BOOTH \_\_\_\_\_  
 PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_  
 CONTACT NAME \_\_\_\_\_ ORDER DATE \_\_\_\_\_

**CANCELLATION CHARGE:** Items ordered and installed are subject to a 100% cancellation fee.

## **Electrical Conditions and Regulations**

- 1. Exhibitors may not use outlets unless ordered or provided by show management as part of your booth package. Exhibitors found utilizing power without an order will be charged the regular rates based on the maximum wattage in use at the time of inventory. Sharing power is prohibited,**
- 2. Building utility outlets are not part of booth space and are not to be used by the exhibitors unless specifically designated by STL, Ltd.**
- 3. Unauthorized use of power not paid for will result in shut-down of electrical service.**
- 4. The charge for 24 hour service is double the normal rate.**
- 5. The minimum outlet for dedicated electrical line for computers is 2000 watts or 20 amps.**
6. All exhibitors' equipment shall meet N.E.C. and be clearly labeled as to type of current, voltage, phase, cycle, horsepower, etc. We are not responsible for problems arising from unlabeled or mislabeled equipment, or the use of non-standard wiring practices on exhibitor's equipment.
7. All equipment, regardless of source of power, must comply with all federal, state, and city safety codes.
8. The use of open clip sockets, latex or lamp cord wire is prohibited.
9. Under no circumstances shall anyone other than the "house electrician" make special or direct wiring electrical connections.
10. All material and equipment furnished by STL, Ltd. for this service order shall remain the property of STL, Ltd. and shall be removed only by STL, Ltd. at the close of the show.
11. All exhibitors' cords must be of the 3 wire grounded type. All electrical service over 120 volts or 20 amps must have a disconnect switch furnished by the exhibitor or provided by STL. Local ordinances prohibit more than two (2) connections per disconnect.
12. Claims/complaints will not be considered unless filed by exhibitor prior to close of exposition.
13. STL, Ltd. is not responsible for voltage fluctuations or power failure because of temporary conditions.



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# Lighting Package Order Form

**STL, LTD. IS PLEASED TO OFFER  
SACRAMENTO BOAT SHOW & OFF ROAD EXPOSITON  
EXHIBITORS A CHOICE OF OVERHEAD LIGHTING PACKAGES,  
AT A SIGNIFICANT SAVINGS.**

## 1000 WATT OVERHEAD LIGHTS

**Includes fixtures, electrical service, and labor to install and remove.  
All rigging charges, including personnel lift will be waived.**

QTY

\_\_\_\_\_ Order two at \$137.50 each and get two free (four total) = \$275.00  
(\$325.00 after February 22)

\_\_\_\_\_ Order four at \$137.50 each and get four free (eight total) = \$550.00  
(\$650.00 after February 22)

\_\_\_\_\_ Additional 1000 watt lights @ \$75.00 (must be ordered with one of the above packages)  
(\$81.25 after February 22)

<p><b>PAYMENT POLICY</b> To obtain the discount price we must receive your order, with payment, no later than <b>February 22, 2018.</b></p>	TOTAL # OF 1000w PACKAGES: _____ \$ _____
	ADDITIONAL 1000w LIGHTS: _____ \$ _____
	TOTAL AMOUNT PAID: _____ \$ _____

EXHIBITOR _____	SHOW <u>Sac Boat</u>	BOOTH# _____
PHONE _____	E-MAIL _____	
CONTACT NAME _____	ORDER DATE _____	

**CANCELLATION CHARGE: Items ordered and delivered to booth but subsequently cancelled are subject to a 100% cancellation fee.**



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**Sign Hanging Order Form**

CE70 (Page 1 of 2)

**HOURLY RATES**

*Crew includes two riggers and lift, One hour minimum install and removal, materials extra.*

**Straight Time: \$185.00/hr.**  
(8:00 a.m. – 5:00 p.m. Monday – Friday)

**Overtime: \$277.50/hr.**  
(Before 8:00 a.m., after 5:00 p.m., weekends, and holidays)

**SIGN HANGING LABOR REQUIRED**

<b>INSTALLATION</b>	Date	Time	Estimated # Hours
<b>REMOVAL</b>	Date	Time	Estimated # Hours

On site supervisor: \_\_\_\_\_ Phone \_\_\_\_\_

*\* Please complete the Hanging Sign Specifications and Placement Diagram on page 2.*

**ADDITIONAL SERVICES**

**SIGN ASSEMBLY / DISASSEMBLY**

If you require assistance assembling or disassembling your signage the following rates apply. One hour minimum per worker.

<input type="checkbox"/> <b>STL Supervised: \$91.00/hr. ST, \$136.50/hr. OT</b>		<input type="checkbox"/> <b>Exhibitor Supervised: \$70.00/hr. ST, \$105.00/hr. OT</b>	
# of workers	Hours per worker	# of workers	Hours per worker
<input checked="" type="checkbox"/> Exhibitor representative need not be present <input checked="" type="checkbox"/> Provide emergency contact name & number: _____		Date _____ Time _____ <input checked="" type="checkbox"/> Exhibitor must be present during all work hours <input checked="" type="checkbox"/> Provide on site supervisor name & number: _____	

*Signs assembled by exhibitor or EAC personnel, without assistance from STL, are subject to inspection by the STL Rigging Foreman prior to hanging. One hour minimum labor rate will apply for this pre-rigging evaluation.*

**FORKLIFT RIGGING / SPOTTER**

In the event a forklift or additional spotter is required, due to sign size and/or weight, additional charges will apply at the following rates. One hour minimum per worker.

**Forklift and Operator: \$110.00/hr. ST, \$165.00/hr. OT**     **Additional Ground Spotter: \$70.00/hr. ST, \$105.00/hr. OT**

**PAYMENT POLICY / TERMS**

A completed Credit Card Authorization must accompany all orders.

Starting time can only be guaranteed when workers are requested to start at 8:00 a.m. We will make every effort to accommodate later starting times.

The minimum labor charge is one hour per crew or worker, additional time required will be charged in ½ hour increments.

**ORDER TOTALS**

<b>SIGN HANGING INSTALL SUBTOTAL:</b>	\$ _____
<b>SIGN HANGING REMOVAL SUBTOTAL:</b>	\$ _____
<b>SIGN ASSEMBLY/FOREMAN INSPECTION SUBTOTAL:</b>	\$ _____
<b>SIGN DISASSEMBLY SUBTOTAL:</b>	\$ _____
<b>FORKLIFT RIGGING/SPOTTER SUBTOTAL:</b>	\$ _____
<b>MATERIALS SUBTOTAL:</b>	\$ _____
<b>ORDER TOTAL:</b>	\$ _____

EXHIBITOR \_\_\_\_\_ SHOW \_\_\_\_\_ BOOTH# \_\_\_\_\_

PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

CONTACT NAME \_\_\_\_\_ ORDER DATE \_\_\_\_\_

**CANCELLATION CHARGE:** Labor cancelled without 24 hour notice, or failure to call for workers at the requested time will result in a one hour "No Show" charge per worker.



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**Sign Hanging/Rigging Order Form**

CE70 (Page 2 of 2)

**HANGING SIGN DESCRIPTION**

Describe work to be done: \_\_\_\_\_

Type:  Banner  Structural Signage  Moss  Other \_\_\_\_\_

Shape:  Square  Rectangle  Triangle  Circle  Other \_\_\_\_\_

Dimensions: \_\_\_\_\_ high x \_\_\_\_\_ wide x \_\_\_\_\_ deep Weight: \_\_\_\_\_

Number of hanging points: \_\_\_\_\_ Type of hanging points: \_\_\_\_\_

**PLACEMENT DIAGRAM**

Use the diagram below to indicate placement of your sign. Please complete a separate diagram for each hanging sign. Indicate how far in from each boundary you would like your sign placed. The ceiling structure and support beams may require your sign to be moved from the specified location.

**BACK OF BOOTH**

Adjacent booth or aisle # \_\_\_\_\_ / # feet in from this side \_\_\_\_\_

**LEFT OF BOOTH**

Adjacent booth or aisle # \_\_\_\_\_

# feet in from this side \_\_\_\_\_



**RIGHT OF BOOTH**

Adjacent booth or aisle # \_\_\_\_\_

# feet in from this side \_\_\_\_\_

**FRONT OF BOOTH**

Adjacent booth or aisle # \_\_\_\_\_ / # feet in from this side \_\_\_\_\_

Preferred # feet from bottom of sign to floor \_\_\_\_\_

- All signs must conform to Show Management rules and regulations, as well as facility limitations.
- Hanging sign anchor points must be pre-fabricated and ready for use.
- Overhead signs *should be shipped in advance* and clearly labeled "HANGING SIGN". Refer to the Material Handling information in this kit for shipping instructions.
- Installation of signs received on site will be done on a "first-come, first-serve" basis.
- For any sign requiring electrical service or separate power source, electrical labor and materials must be ordered, in advance. Refer to the enclosed Electrical order form for more information.

EXHIBITOR \_\_\_\_\_ SHOW \_\_\_\_\_ BOOTH# \_\_\_\_\_

ON SITE SUPERVISOR \_\_\_\_\_ PHONE \_\_\_\_\_



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STL, Ltd. ♦ 950 RICHARDS BLVD ♦ SACRAMENTO, CA 95811 ♦ (916) 447-5000 ♦ FAX (916) 447-1133 ♦ expo@stlltd.com

# Forklift Service Order Form



**STL, Ltd. is pleased to offer Sacramento Boat Show & Off Road Exposition exhibitors hourly forklift service to unload and reload your product or demonstration materials, provided they are transported in exhibitor company trucks. (Commercial carrier shipments are not eligible for this discounted rate.)**

\$110.00/hour straight time (8:00 a.m. – 5:00 p.m. Monday - Friday)

\$165.00/hour overtime (Before 8:00 a.m., after 5:00 p.m., weekends & holidays)

*One hour minimum per lift, per day.*

Service includes 4,000# capacity forklift and operator.  
If a second man is required additional handling rates will also apply.

One hour minimum charge may be split into two separate services,  
provided that both occur on the same day.

If more than two services per day are required additional charges will apply,  
in half-hour increments, based on the actual time required.

Please call an Exhibitor Services Representative at (916) 447-5000 if you need additional information.

Every effort is made to accommodate requested start times for forklift service, however service is provided on a first come, first served basis and availability is based on completion of previously scheduled jobs.  Failure to call for service at the requested time may result in additional wait time charges.	_____ hrs. Forklift and Operator – In <input type="checkbox"/> \$110.00/hr – ST <input type="checkbox"/> \$165.00/hr. – OT    \$ _____ Date / Time Requested _____
	_____ hrs. Forklift and Operator – Out <input type="checkbox"/> \$110.00/hr – ST <input type="checkbox"/> \$165.00/hr. – OT    \$ _____ Date / Time Requested _____
<b>PAYMENT POLICY</b> A completed Payment Policy/ Credit Card Authorization must accompany all orders.  Final charges will be based on the actual time required.	_____ hrs. Additional Handler – In <input type="checkbox"/> \$70.00/hr – ST <input type="checkbox"/> \$105.00/hr. – OT    \$ _____
	_____ hrs. Additional Handler – Out <input type="checkbox"/> \$70.00/hr – ST <input type="checkbox"/> \$105.00/hr. – OT    \$ _____
<b>ORDER TOTAL: \$ _____</b>	
<b>EXHIBITOR</b> _____	<b>BOOTH #</b> _____
<b>PHONE</b> _____	<b>E-MAIL</b> _____
<b>CONTACT NAME</b> _____	<b>ORDER DATE</b> _____